

# RULES OF



CASINO MALTESE

# The Casino Maltese

Updated: November 2019

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

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## CHAPTER ONE

### THE CLUB

#### RULE 1

##### *Purpose, Name and Motto*

1. This Club shall have for its purpose the social gathering and entertainment of its Members. It shall bear the name The Casino Maltese and use the motto **OMNIBUS IDEM**.

##### *Premises*

2. The word "Club" shall include the premises in Valletta and in Sliema.

#### RULE 2

##### *Approval of Rules*

1. The Rules governing the management of the Club, and all amendments thereto, shall be approved by the majority of Members present at a General Meeting.
2. In the present rules the masculine expression (he, his, him, etc.) shall, unless the context otherwise require, include the feminine expression (she, hers, her, etc.).

#### RULE 3

##### *Constitution of Club*

The Casino shall consist of:

- a) Full Members, Temporary Members and associate Members, according to the provisions of Chapter Two of these Rules; and
- b) Special Honorary Members and Honorary Members according to the provisions of
- c) Special temporary members

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## CHAPTER TWO

### MEMBERS

#### RULE 4

##### *Proposal of New Members*

1. Gentlemen and Ladies over the age of 18 wishing to join the Club as Full Members shall be proposed to the Committee, on the appropriate form by a Full Member and seconded by another Full Member (1).

- 1.1 The entrance fee of €140 must accompany the proposal form. This amount will be refunded if the proposed new member is not approved by Committee of Management or if applicant is not elected in the New Members' ballot. \*\*

##### *Approval of Candidates*

2. Should the proposed candidate be approved by the committee, his name, together with the names of the proposer and of the seconder, shall be posted on the Club notice boards for a period of at least five days immediately preceding the date fixed for the ballot.

##### *Rejection of Candidates*

3. Should the proposed candidate not be approved by the Committee, the proposer and the seconder shall be notified of the decision of the Committee, and they may, within one month from the date of such notice, jointly appeal to a General Meeting.

#### RULE 5

##### *Days of ballot*

1. The admission of Full Members shall be by secret ballot. Balloting shall take place at the Valletta and Sliema premises, on the 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> and on the 15<sup>th</sup>, 16<sup>th</sup>, and 17<sup>th</sup>, days of each month, July, August and September excepted. If any one of the ballot days falls on a Saturday, Sunday, a Feast of obligation or a Public Holiday, the ballot will not be held on those days, but will commence on the first working day after the holiday.

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*Temporary Members (1)*

- 2a. Gentlemen and Ladies proposed for membership after the second June ballot and accepted by the Committee may, on payment of a monthly fee equivalent to one-twelfth of the annual rate of subscription of Full Members, frequent the Club as Temporary Members until the next ballot is due to take place. Such Temporary members shall have the same rights as Honorary Members as provided for in Chapter Three.
- 2b. Gentlemen and Ladies may frequent the Club for lunch for which they would have made a prior reservation. These temporary Members shall have access to the Club's Dining Room, Courtyard and sanitary facilities. Their membership is valid for one entry to the Club for the duration of the lunch. Temporary Lunch Members cannot introduce guests to the Club.
- 2c. Gentlemen and Ladies may frequent the Club in the evening for which they would have given prior notice. These temporary Members shall have access to the Club's ground floor, excluding the Reading Room. Their membership is valid for one entry to the Club for the duration of the evening. Temporary Evening Members cannot introduce guests to the Club.

*Reciprocal arrangements. Special Temporary Members*

3. The Committee shall have power to make arrangements with another Club other than one in Malta, herein referred to as the "Reciprocating Club", for the admission of Members of the "Reciprocating Club", as Special Temporary Members of the Club, and the admission of Members of the Club as Temporary Members of "the Reciprocating Club", in either case with or without payment of entrance subscription.
4. Where any such arrangement is in force with a "Reciprocating Club", the Committee may elect any Member of that club as a Special Temporary Member of the Club for a period or periods not exceeding three months and may delegate any of their powers in this respect to any or more of themselves or any Officer of the Club.

*Provided that no Member of a "Reciprocating Club" shall be admitted to Special Temporary Membership under this Rule unless he shall have furnished a letter of introduction signed by the Secretary or other Officer of the "Reciprocating Club".*

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5. The name of every person admitted to Special Temporary Membership under this Rule shall be entered forthwith in a book kept for that purpose, and thereupon he shall be entitled to all privileges and rights to a Full Member save that he shall not have any interest in or claim in relation to any part of the property or assets of the Club or any obligation to contribute to its liabilities or be entitled to attend General Meetings or propose or second candidates for election.

## RULE 6

### *Conduct of ballot*

1. The Honorary secretary shall be responsible for the conduct of the ballot for Full Membership, and shall provide two sealed boxes for the purpose.

### *End of Ballot*

2. The ballot shall end, on the third day, at 1 pm in Sliema and at 6 pm in Valletta, whereupon the Honorary Secretary or his Deputy, being a Member of the Committee, shall open the ballot boxes and proceed with the counting of the votes in the presence of at least two other Full Members.

### *Check on Ballot*

3. At the time of the counting, the ballot-papers, for or against, shall be put in two separate bundles. All document and ballot papers shall be preserved in a sealed envelope for the period of three months from the holding of the ballot.

### *Proxy Votes*

4. Voting by proxy shall not be permitted.

## RULE 7

### *Votes requisite to form a proper ballot*

1. If fewer than twenty full members cast their votes, the ballot shall be invalid, and a fresh ballot shall be held at the first opportunity.

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*Votes required for admission*

2. No candidate shall be elected to Membership of the Club unless at least fifty one per cent (51%) of the votes recorded are in his favour.

*Notice of result of ballot.*

3. The names of the successful candidates shall be posted on the club notice boards.

**RULE 8**

*Re-balloting*

Persons proposed for Full Membership and not elected may not be re-proposed before the lapse of one year. Such persons may not, under any circumstances, make use of the Club, except during functions held under Rules 70 and 71.

**RULE 9 (1)**

*Associate Members*

1. The following shall be accepted as Associate Members, on their application in writing to the Committee:
  - a. In respect of deceased Full Members:
    - i. Widows & Widowers.
  - b. In respect of Full Members:
    - i. Unmarried daughters over 18 years of age
    - ii. Unmarried sisters over 18 years of age, residing with the Full Member.

***(Vide Transitory Provision, paragraph 7 below)***

2. Any other lady over 18 years of age being unmarried, widowed or legally separated, wishing to join the Club as an Associate Member shall be proposed to the Committee by a Full Member and seconded by a Full Member and an Associate Member. The Committee shall decide on such proposal by secret ballot.

***(Vide Transitory Provision, paragraph 7 below)***

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3. Associate Members accepted under paragraph 1(A) of this Rule, shall pay a yearly subscription of one hundred Euro (€100)\*.
4. Associate Members shall pay at half the rate of subscription on their attaining the age of 75 years if they have been Members for thirty-five consecutive years either in their own name or in virtue of the membership of their deceased full member. On attaining their 85<sup>th</sup> birthday they shall be exempt from paying subscription fees.
5. Associate Members may not attend General Meetings, propose or second candidates for Full Membership, serve on the Committee or vote.
6. Associate Members are entitled to subscribe to entertainments of the Club and to invite to such occasions guests as may be permitted to Full Members, provided that on such occasions when the number of subscribers is limited, Full Members and their wives shall have priority.

**TRANSITORY PROVISION**

7. As from the 1<sup>st</sup> January 2004, no Associate Members will be admitted under paragraphs one (b) and two of this Rule, saving the right of those, who were Associate Members in terms of the said paragraphs on the said date, to retain their Associate Membership.

**RULE 10**

*Notice of Admission to New Members*

A new Member shall be notified of his admission to the Club and shall be provided with a Membership Card, together with a copy of the Club Rules.

**RULE 11**

*Rights of Full Members*

The right to propose or second gentlemen /ladies for admission or to vote therefore, to attend General Meetings, to nominate candidates for the Committee or to vote for their election, and to serve on the Committee of the Club, shall be reserved to Full Members.

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## **RULE 12**

### *Minimum term of Full Membership*

1. Full Members shall be bound to a full year of Membership to date from the first day of the month immediately following the date of their admission.

### *Resignation*

2. Subject to the provision of paragraph 1 of this Rule, Full members wishing to terminate their membership shall notify their intention of so doing, by letter to the Honorary Secretary, giving one-month notice in writing.

## **RULE 13**

### *Forced Resignation*

1. Should the Committee be of the opinion that the social standing of any Full or Associate Member has, at any time, so altered that he would not be admitted to the Club if he were to be put up for membership, the Committee may call upon that Member to resign. Such member may appeal to a General Meeting for the rescission of the Committee's decision and the President shall cause a General Meeting to be called within one month of the application from the Member concerned; provided that such application be made within six days of the communication to him of the Committee's ruling.

### *Confirmation of Forced Resignation*

2. Should the General Meeting confirm the decision of the Committee, the Member concerned shall cease to be a Member of the Club from that same day, saving his liability to the Club. In default of such an appeal, or should the Member concerned fail to tender this resignation, he shall cease to be a Member of the Club saving his liability to the same, as from the seventh day following upon the decision of the Committee.

### *Re-admission*

3. Should the Committee be satisfied that the conditions obtaining at the time of the forced resignation have changed, and the original social standing has been regained, the Committee may, at the request of any one of its Members, who has previously obtained the consent of the person concerned, re-admit such person without ballot.

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## **RULE 14**

### *Entrance Fees (3)*

1. All Full Members shall, on first admission to the Club, pay an entrance fee of one hundred and forty Euro (€140)\* if they are thirty years of age or over, or an entrance fee equivalent to one half of the entrance fee if they are under thirty years of age. Provided that when both spouses apply jointly for Full Membership, the entrance fee shall be reduced by twenty five per cent (25%) for each spouse.
2. Full Members who apply in groups of five (5) or more shall be exempt from paying the entrance fee.

### *Re-entrance Fees*

1. Full Members, who are re-admitted in terms of paragraph 3 of Rule 13, shall pay as a re-entrance fee half the amount fixed for the entrance fee.
2. Full Members who resign from the Club shall be re-admitted without ballot, provided they apply for re-admission within the period of one year from the date of resignation, and upon payment of half the amount fixed for the entrance fee. Rules 4 and 5 shall apply if the aforesaid period of one year has elapsed, in which case the entrance fee shall be paid in full.
3. Members who are re-admitted in terms of paragraph 3 of Rule 16 shall be re-admitted without ballot on payment of the arrears due.

## **RULE 15 (1) (3)**

### *Yearly Subscriptions*

1. Every Full Member shall pay, in advance, a yearly subscription as decided in General meeting from time to time (€250 as from 2019 (2)). Provided that if both spouses are Full Members the relative subscription is to be reduced by twenty five per cent (25%) for each spouse.

### *Members under the age of 30 years (3)*

2. Full Members under the age of 30 years shall pay in advance one half the rate of the yearly subscription in two bi-annual instalments.

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*Families of Full members*

3. Families of Full Members shall be permitted to make use of the Club, without payment of any further subscription to the extent permitted to Associate Members, as laid down in paragraphs 7, 8 and 9, of Rule 9 and they shall be provided with an identity card.
4. The term “family” shall cover:
  - a. Spouse;
  - b. Unmarried daughters and sons under the age of 18 years;
  - c. Unmarried daughters and sons under the age of 18 years, of a close relative of the Member, provided he has assumed legal guardianship for them and they reside in his house as part of the family.

In respect of a deceased Full Member, the term “family” shall cover those mentioned in paragraph 4 (b) & (c) above.

**RULE 16 (1) (2)**

*Reduction of six-monthly subscriptions*

1. Full Members who have attained the age of 70 years shall pay a subscription fee of ninety five euros (€100 as from 2019 (2)) every six months.
2. Full Members who have attained the age of 75 years and who have been members for 35 consecutive years shall pay a subscription fee of seventy euros (€75 as from 2019 (2)) every six months.
3. Full Members qualifying for exemption under Rule 16 (2) shall, on their 85<sup>th</sup> birthday, be exempt from paying subscription. \*

**Rule 17 (1)**

Temporary lunch and evening members shall pay a subscription fee, as fixed from time to time by the Committee of Management, and settle all bills due by them before leaving the Club. Temporary members shall have no other rights in the Club.

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## RULE 18

### *Defaulting Members*

1. The Honorary Treasurer shall write to any Full or Associate Member who delays to pay his/her subscription by one month requesting payment within ten days.

### *Provisions against defaulters*

2. Should any such member still default, the Honorary Treasurer shall write again to him, requesting payment and drawing attention to the fact that those defaulting by six months shall “ipso facto” be suspended from membership, saving their liability to pay the arrears due. Those suspended from membership under this Rule, shall be so informed in writing, provided that it will be sufficient for the purposes aforesaid for the Honorary Treasurer to write to the defaulter a letter by registered mail, addressed to his last known address. Suspended Members shall be permitted to revive their Membership after due payment of all arrears, and following an “ad hoc” resolution by the Committee of Management at its discretion, under such terms and conditions as it may deem fit.
  - 2.1. Once a suspended member has been suspended for a period of one (1) month, such a Member can be expelled from the Club at any time thereafter at the discretion of the Committee of Management. Expelled members will not be allowed to enter the Club premises, not even as guests of other members.

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## CHAPTER THREE

### HONORARY MEMBERS

#### RULE 19

##### Special Honorary Members

1. The following persons shall, during the tenure of their office, be “ex-officio” Special Honorary Members of the Club:
  - The Head of State
  - Prime Minister
  - The Archbishop of Malta
  - Leader of the Opposition
  - Speaker of the House of Representatives
  - The Bishop of Gozo
  - High Commissioners, Ambassadors or Chargés d’Affaires of Diplomatic Missions accredited to Malta, and/or their wife or husband.
2. The Committee may appoint a Spiritual Director who shall be considered as a Special Honorary member.

#### RULE 20

##### *Grant of Honorary Membership*

Any Full Members may, with the written permission of the Committee, to be applied for on the prescribed form, introduce gentlemen not permanently residing in Malta or Gozo as Honorary Members for a period not exceeding fifteen days, provided that they are of a social standing equal to that required for Membership of the Club.

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## **RULE 21**

### *Extension of honorary Membership and fees*

Honorary Members shall not pay any subscription for this period of fifteen days, but should they desire to extend their period of Honorary Membership for a further period of up to three months, they shall pay as subscription per month equivalent to one half of the monthly subscription of a Full Member.

## **RULE 22**

### *Limit to period of Honorary Membership*

Honorary Membership shall not be extended beyond the above mentioned two periods; those desirous of continuing their membership must conform to the provisions set out in Rules 4 and 5.

## **RULE 23**

### *Notice to Honorary Members*

Honorary Members shall be issued with an Honorary Membership Card and a welcoming letter.

## **RULE 24**

### *Limitation to rights of Honorary Members*

Special Honorary members, Special Temporary Members, and Honorary Members may not attend General Meetings, propose or second candidates for admission, serve on the Committee, or vote.

Rules approved during:

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## CHAPTER FOUR

### MANAGEMENT

#### RULE 25

##### *Constitution of Committee*

1. The general management of the Club is entrusted to a Committee composed of not more than eleven members\* elected in accordance with the provisions of Chapter Five of these Rules.

##### *Qualifications for service*

2. Only Full Members are eligible to serve on the Committee.

#### RULE 26

##### *Term of Office of Committee*

1. The Committee shall take office as from the first day of the month of April following their election and shall continue in office for three years\*.

##### *Vacancies in Committee*

2. Should, during this period, one or more vacancies occur amongst the Members of the Committee, the vacancy or vacancies shall be filled by the Member or members in the order determined by the number of votes secured in the last election, provided that, when there is no eligible Member or Members, the vacancy or vacancies shall be filled by secret ballot to be taken at a General Meeting called for the purpose within 15 days of the occurrence of the vacancies; provided also, that, when the number of vacancies at any one time exceeds six \*, an election in accordance with the provisions of Chapter Five of the Rules shall be held. Should this occur the whole committee should still hold office temporarily until a new committee is elected.

Rules approved during:

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*Attendance at Committee Meetings*

4. Members elected to the Committee shall be expected to attend all Meetings of the Committee, unless advance notice of absence has been given to the Permanent Secretary. Any Member failing to attend three consecutive Meetings, except for a valid reason to be approved at the following Meetings, shall cease to be a Member of the Committee.

**RULE 27**

*Vote of "no confidence"*

1. Should a vote of "no-confidence" be passed against the Committee during its term of office by a General Meeting, the Committee shall remain in office solely as a caretaker Committee until a new one is elected.
2. *Substitute administration*
3. Saving the provisions of paragraph 1 of this Rule, the new Committee shall hold Office until the end of the term of office of the Committee it has replaced. RULE 28

*Bye-Laws*

1. The Committee shall have power to make, repeal and amend Bye-Laws to cover any matter relating to the Club for which no provision has been made under these Rules.

*Notice of Bye-Laws*

2. Copies of all such Bye-Laws or alterations thereto shall be affixed on the Club notice-boards and sent by post to all Members.

*Repeal of Bye-Laws*

3. Such Bye-Laws shall remain in force until replaced by the Committee or rejected by a General Meeting.

Rules approved during:

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**RULE 29 \***

*Committee Meetings*

The Committee shall meet at least eight times a year.

**RULE 30**

*Quorum in Committee*

1. Five Members of the Committee shall form a quorum.

*Majority vote*

2. All decisions taken by the Committee shall be by a majority of votes of the Members present. The President or other member presiding shall have a second or casting vote in case of equality of votes.

*Secrecy of vote*

3. Voting shall be secret whenever a request to this effect is made.

*Committee member debarred from attendance*

4. Whenever there is a discussion or voting on any contract other matter in which a particular Member of the Committee has, directly or indirectly, a financial interest, this Member shall not be present during the discussion or voting.

**RULE 31 \***

*Business despite vacancies*

The Committee shall not be disqualified from the transaction of business by reason of any vacancy or vacancies amongst its Members, provided that the number of vacancies does not exceed six.

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**RULE 32 \***

*Review of decisions*

No proposal once rejected by the Committee may be re-submitted before the lapse of three months unless the matter is declared to be of special urgency by at least five Members of the Committee.

**RULE 33 \***

1. No Member may serve on the Committee for more than two consecutive full terms of Office, but he may be re-elected after the lapse of three years.
2. No Member of the Committee may render professional services to the Club against payment.

**RULE 34**

The Committee shall elect, from amongst its Members, the following Officers:

- a) The President
- b) The Vice-President
- c) The Honorary Treasurer,
- d) The Honorary Secretary, and
- e) The Director General.

**RULE 35**

The Club in General Meeting may appoint an Honorary President.

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## RULE 36

1. The Club shall appoint:
  - a) Directors of the various sections of the Club,
    - i) Bar,
    - ii) Billiards-room,
    - iii) Card-rooms,
    - iv) Dining room and
    - v) Reading-rooms;
  - b) Sub-Committees for the Sliema Branch, Entertainments and for such other purposes as it may consider necessary.
  - c) An Honorary Legal Advisor;
  - d) An Honorary Architect
2. The Directors, Sub-committees, Honorary Legal Adviser and Honorary Architect shall serve for the period of Office of the Committee that appoints them. The Committee may, at its discretion, terminate any of these appointments.
3. The Committee may employ as a paid Permanent Secretary anyone of the Members or a person who is not a Member of the Club. In the latter case the Permanent Secretary may be made, at the discretion of the Committee, an Honorary Member for the duration of his employment.
4. The Permanent Secretary shall:
  - a) Keep the records of the Club;
  - b) Keep an index of the Committee's decisions;
  - c) Attend without payment and supervise all Club entertainments and other social functions of the Club:
5. Be engaged in such duties as laid down in his contract of service. The Permanent Secretary will be required to take meals in the dining room from time to time to enable him to exercise supervision of the food and the service. He will be reimbursed the cost of meals so taken up to such limit as may be determined by the Committee.
6. The Committee may appoint an Accountant to assist the Permanent Secretary in the keeping of financial records of the Club. Should the person appointed not be a Member, he may at the discretion of the Committee, be made an Honorary Member during his period of employment.

Rules approved during:

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## CHAPTER FIVE

### RULE 38

#### COMMITTEE ELECTION

The provisions of this Chapter of the Rules shall apply whenever the election of a full Committee is contemplated or whenever the number of vacancies in the Committee, at any one time, exceeds five.

### RULE 38 \*

1. Every three years the Committee in Office at the time shall appoint three Full Members to be Election Commissioners to conduct the election of the Committee of Management of the Club. Their term of Office shall lapse on the 31<sup>st</sup> March of every three-year period.
2. Two Election Commissioners shall form a quorum.

### RULE 39

The Members who hold office as Election Commissioners shall not be eligible for election to the Committee.

### RULE 40

The election of the Committee shall take place during the month of March, every three years.

### RULE 41

#### *Call for Nomination of Candidates*

1. For the purpose of Rule 25 and paragraph 2 of Rule 26, the Election Commissioners shall send a Circular to all Full Members attaching a Proposal Form and post on the Club Notice Boards a Notice inviting the nomination of candidates within a period of fourteen days.

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
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*Nomination of candidates*

2. The candidates shall be nominated by at least three Full Members, and the nomination shall be made on the appropriate Form.
3. If the number of candidates does not exceed the number of vacancies, the Election Commissioners shall declare all the candidates elected, unless they are ineligible under paragraph 1 of Rule 33. Any remaining vacancies shall be filled on the lines indicated in paragraph 2 of Rule 26.

**RULE 42**

A list, in alphabetical order, containing the names of all the proposed candidates, and a Notice indicating the days fixed from the polling and for the counting of the votes, shall be posted on the Club Notice-Boards for the period of at least seven days immediately preceding the dates fixed for the voting. A copy of such List and Notice shall be forwarded to all Full Members.

**RULE 43**

The Election Commissioners shall personally supervise the conduct of the election. They may, however, at the end of each polling day entrust the safekeeping of the ballot-box to the Permanent Secretary of the Club.

**RULE 44**

1. Voting shall take place on the four consecutive days; at the Sliema premises on the first day between 10am and 1.15pm and from 4.30pm to 9.30pm and on the second day between 10am and 1.15pm and at the Valletta premises on the third day between 10am and 8.30pm and on the fourth day between 10am and 6pm.
2. Voting by proxy is not permitted.
3. Voting shall be by secret ballot.
4. Canvassing is strictly prohibited.

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#### **RULE 45**

1. The voter shall sign against his own name, the list containing the names of the Full Members of the Club, and he shall then be supplied with one ballot-paper.
2. The ballot-paper shall be given to the voter himself.
3. The ballot-paper shall contain the names, in alphabetical order, of all the candidates duly nominated for election; it shall bear the initials of at least two of the Election Commissioners.
4. A second ballot-paper shall only be supplied to the same voter on it being certified, by one of the Election Commissioners or by the Permanent Secretary of the Club, that the first ballot-paper was inadvertently spoiled, and on this spoiled ballot-paper being duly returned. It shall be the duty of the Election Commissioner or of the Permanent Secretary, as the case may be, to keep the spoiled ballot-paper so returned for the purpose of checking.

#### **RULE 46**

The Member voting shall place a cross against the names of the candidates he wishes to vote for; such votes shall not exceed the number of vacancies to be filled. He shall write or mark nothing else on the ballot-paper and shall personally put it in the ballot box.

#### **RULE 47**

As soon as the period for the voting has expired, the Election Commissioners shall seal the ballot-box and make proper arrangements for its safe-keeping until it is required for the counting of the votes.

#### **RULE 48**

1. At the appointed time the Election Commissioners shall unseal and open the ballot-box and proceed with the counting of the votes. Any member, who so wishes, may attend at the counting.
2. Should the last two or more of the group of candidates polling the highest number of votes poll an equal number of votes, the names of the candidates or candidates to be elected shall be drawn by lot.

Rules approved during:

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** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

## **RULE 49**

A notice conveying the result of the election shall be published at once over the names of the Election Commissions and shall contain the names only of the candidates elected, names being shown in alphabetical order. The full result shall be available to Members at the Secretary's Office.

## **RULE 50**

Should any question arise with regard to the validity of the election, the Election Commissioners, upon receipt of a written statement, shall consider the matter and within four days, give a ruling thereon. The decisions of the Election Commissioners shall be final unless, within eight days from the date of the decision not less than ten Full Members make application for the matter to be considered by a General Meeting.

## **RULE 51**

Should any member vote or attempt to vote more than once, or commit or try to commit any other irregularity in voting, or hinder in any way the proper conduct for the election, the Committee shall, on the receipt of a report to this effect from the Election Commissioners suspend him from the Club and shall, within ten days, refer the occurrence to a General Meeting for any action the latter may deem fit to take.

## **CHAPTER SIX**

### **OFFICERS**

#### **RULE 52**

The President through the Honorary Secretary shall call all General Meetings and Committee meetings. The President, and in his absence the Vice-President, shall take the Chair at all such Meetings. If both these officers are absent one of the Members present shall be selected to take the Chair.

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

### **RULE 53**

1. The Honorary Treasurer shall receive all payments due to, and effect all payments made on behalf of, the Club and shall keep as record thereof. Such records shall be available to all Committee Members for inspection.
2. At least once in 6 months the Honorary Treasurer shall submit to the Committee a return of the financial position of the Club and all documents relating thereto.
3. He may with the approval of the Committee, grant on lease the immovable property of the Club.
4. He shall represent the Club in all legal matters or proceedings.
5. The Committee of Management shall empower the Honorary Treasurer to borrow money in the name of the Casino Maltese up to a maximum of Eur 65,000 (sixty five thousand Euro). \*

### **RULE 54**

1. The Honorary Secretary shall cause a record to be kept of all proceedings of General Meetings and Committee Meetings.
2. All correspondence intended for the Committee shall be submitted through him, and unless otherwise provided for in these Rules, all Notices and Official Communications issued by the Committee, Directors and Sub Committees, shall be signed by him. He shall cause a record to be kept in a special Register of all ballots held for the admission of new Members, in which he shall enter the names of the candidates, of the proposers, and of the seconders, and also the admission or the rejection of the candidates.
3. He shall cause to be kept up-to-date Lists of all Members according to their several categories.
4. Every month he shall put on the Club notice-boards a list of club official functions (1).

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

## **RULE 55**

The Director General shall be responsible for the internal management of the Club and for the observance of these Rules.

## **RULE 56**

The Directors and Sub-Committees shall be responsible for the management of their sections and may, with the Committee's approval, issue any necessary regulations.

## **RULE 57**

1. Only Officers of the Committee in accordance with paragraph 1 of Rule 34, shall have the right to issue instructions to the Permanent Secretary.
2. On any matter that concerns their sections the Directors and Sub Committees shall deal with the Director General or the Honorary Secretary as appropriate.
3. The Honorary Legal Adviser and the Honorary Architect shall deal with the Honorary Treasurer and the Director General respectively.

## **CHAPTER SEVEN**

### **AUDIT**

#### **RULE 58\***

1. The Annual General Meeting, called in the month of March of each year to discuss the Statement of Accounts of the Club prepared by the Honorary Treasurer, shall appoint a qualified auditor whose duty shall be to audit the accounts of the Club. The term of office shall start on 1<sup>st</sup> April following the Annual General Meeting. The auditor shall present the financial statement of the Club for the financial year ending 31<sup>st</sup> December not later than 28<sup>th</sup> of February of each year.
2. The Auditors shall have, at all times, free access to the books of the Club and may, at any time, call for a check on the accounts and on the stocks of the Club. The Committee and the Permanent Secretary shall afford to the auditors all the help they may require for the proper execution of their task.

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

## **RULE 59**

A copy of the audited Financial Statement of the Club shall be available on request to fully paid-up members at least eight days before the Annual General Meeting convened to discuss it.

## **RULE 60**

In the event of the Committee leaving office before the expiration of its full term of three years, the Auditors shall make out a report on the financial position of the Club for the period during which the outgoing Committee was in office. This report shall be delivered to the Honorary Treasurer of the new Committee.

## **RULE 61 \***

An Auditor may continue to serve once voted in an Annual General Meeting.

## **CHAPTER EIGHT**

### **GENERAL MEETINGS**

#### **RULE 62**

1. The President shall cause a General Meeting of the Full Members of the Club to be convened:-
  - a. Annually, in the month of March,
  - b. When such a Meeting is envisaged in these Rules.
  - c. When it is asked for in writing by at least ten Full Members, and
  - d. When it is asked of in writing by at least five members of the Committee.
2. The date for the holding of a General Meeting, if a request therefore has been made, shall not be later than twenty-one days from the receipt of such request.
3. The minutes of a General Meeting, whether Annual or Extraordinary, shall be read at the next General Meeting, whatever its nature.

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

### **RULE 63**

1. The date and time fixed for a General Meeting, and the matter or matters to be discussed thereat, shall be notified to all Full Members by means of:-
  - a. A notice affixed on the Club notice-boards at least fifteen days before the day selected for the Meeting, and
  - b. A circular notice posted to each Full Member at least eight days before the day fixed for the Meeting.
2. Within six days of the affixing of the notice on the Club notice-boards, the Honorary Secretary shall receive motions, duly seconded, for discussions at the General Meeting.

### **1. RULE 64**

Should the Committee decide that any matter that has to be discussed at a General Meeting is of an urgent nature, the General Meeting shall be held at an earlier date than that laid down by Rule 62, provided that:

- a) All Full Members are informed by post of the agenda, and
- b) A copy of same be affixed, as early as possible, on the Club notice-boards.

### **RULE 65**

1. The quorum for a General Meeting shall be forty Full Members.
2. In the absence of such a quorum, the General Meeting, shall be held, with the same agenda, a quarter of an hour later on the same date specified in the original notice, and all decisions then taken shall be valid independently of the number of Full Members present.
3. Whenever the subject matter on the agenda is a vote of “no-confidence” in the Committee, the quorum shall be one hundred Full Members. If such quorum is not present within a quarter of an hour of the time set for the Meeting, the vote of “no-confidence” shall be deemed to be rejected.

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

## **RULE 66**

All decisions taken by a General Meeting shall be by a majority of votes. The Chairman shall have a second or casting vote.

## **RULE 67**

No proposal once rejected by a General Meeting may be re-proposed before the lapse of three months.

## **CHAPTER NINE**

### **ENTERTAINMENT**

#### **RULE 68**

1. An entertainment or other social function shall be considered to be official whenever the initiative for such entertainment has been taken by the Committee, or whenever the Committee think fit to take over the control of any entertainment or other social function organized under the provision of paragraph 1 of Rule 69.
2. All official entertainments or other social functions held on the Club premises shall be open to all the Members of the Club, subject to such conditions as may be laid down by the Committee.
3. All members shall be informed of the holding of such entertainments or other social function by means of a notice to be posted on the Club notice boards, and a copy thereof sent to them through the post. In urgent cases Members may be informed by such other means as the Committee may consider advisable.
4. All invitations issued for official entertainments or other social functions, and all Notices relating thereto shall be in the name of "The President and Members of The Casino Maltese". \*
5. On the occasion of official entertainments and functions the Committee may issue invitations to:-
  - a) Any distinguished Visitors; and
  - b) Persons whom it is deemed should be invited in view of their official position.

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

6. Should a Full Member not subscribe to any of the Club entertainments or other social functions, his family, as defined in Paragraph 5 of Rule 15 may not be invited to the Club for that particular entertainment or social function.
7. Past Members of the Club may not be invited to official entertainments and functions, except when they fall under paragraph 5 of this Rule.

### RULE 69

1. The Committee shall grant the use of the Club, or of parts thereof, for the holding of entertainments or any other social functions, when a request to this effect has been submitted to it in writing by at least ten Full Members unless it has good grounds for refusing this request.
2. Members who are so granted the use of the Club premises shall submit to the Committee a detailed list of all the proposed guest and the regulations they propose to make for the entertainment or other social function to be held; provided that the Committee may modify such regulations, veto the issue of any one or more of the proposed invitations and add such other conditions as it may deem necessary.
3. The Committee shall, however, afford to the promoters of such entertainments or other social functions all facilities, and allow the use of Club property.
4. All persons acting as hosts shall be Full Members of the Club. All expenses incurred for any such entertainment or other social function shall be borne by the individual Members who participate, but the ten or more Members who sign the request for the premises shall be held by the Committee to be personally responsible for such expenses.
5. Members who have been granted the use of the Club premises or of part thereof, under this Rule may not transfer this right to third parties.
6. All invitations issued for such entertainments or other social functions, and all notices relating thereto, shall be in the name of the “The Members of the Casino Maltese”, the circular and other notice shall bear the crest of the Club and shall be over the signature of that Member whose name tops the list of signatures in the request for the grant of the use of the premises, or over the signature of this Members’ deputy.

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

**RULE 70**

1. The Committee may grant permission to Members to hold engagement parties and wedding receptions for themselves and/or for their sons and daughters, and other social function on the Club premises, subject to such conditions as the Committee may laydown.
2. The Committee may grant to Members the use of one or more rooms of the Club for the holding of luncheons or dinner parties so long as this does not cause unnecessary inconvenience to those Members not taking part, and subject to such conditions as the committee may lay down.

**RULE 71**

1. The Committee may, when it deems fit, grant the use of the Club premises for the holding of functions by recognized bodies on occasion which are of an official or semi-official nature, subject to such conditions as the Committee may lay down.
2. It shall be a condition of such grant that invitations issued by the body concerned shall indicate that the premises of the Club are being used by kind permission of the President and Members of the Club. Whenever any recognized body has been granted permission to use the Club premises for a particular function under this Rule, that body shall issue an invitation to the President of the Club and to his wife, if appropriate, if that body is inviting other guests.
3. The Committee may grant to non-members the use of the Club, or of parts thereof, for entertainments or other social functions as long as such events or functions are sponsored by an existing member. \*

**RULE 72**

Children may not be allowed to attend the Club entertainments except in special cases authorized by the Committee and in any such case the Committee shall fix the age limit.

**RULE 73**

The Committee has the right to specify which parts of the Club premises may be used for any entertainment or other social function, and allow the use of parts of the premises other than those asked for.

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

## **RULE 74**

One or more rooms of the Club shall always be reserved for the use of Members not taking part in an entertainment or other social function.

## **RULE 75**

After any entertainment or other social function involving the Club in expenditure, the Permanent Secretary shall submit to the Committee a detailed statement of accounts.

## **RULE 76**

All expenses incurred by Members on behalf of their guest whatever the occasion shall be borne by such members. Any damages by the Club resulting from any failure or misconduct on the part of a Member or his guest shall be met by the Member.

## **CHAPTER TEN**

### **GENERAL PROVISIONS**

#### **RULE 77 (1)**

1. The Club premises shall be kept open as directed by the Committee from time to time.
2. Should Members desire to use Club premises after closing time, they shall collectively pay members of the staff whom they may retain to serve them at the appropriate overtime rate and provide transport. This shall not apply to entertainments under Rules 69 to 71.
3. Premises may not be kept open after closing time unless at least one member of the staff is retained on duty.
4. No Member may remain on the Club premises later than 3 hours after midnight.

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

## RULE 78

1. Members and Associate Members may introduce guests to the Club provided:
  - a) That it is done occasionally, which means that the same guest may not be introduced to the Club on more than three occasions in the same month;
  - b) That the person introducing the guest is present with him/her throughout his stay;
  - c) That the guest so introduced is of a social standing, by virtue of his or her own qualifications, equal to that required for membership to the Club.
  - d) That the person introducing the guest is personally responsible for his/her proper conduct;
  - e) That the guest is not a past Full Member of the Club, who may only be introduced for functions, held under Rules 70 and 71.
2. Guests introduced by Members may make use of the Club premises normally used by Members, with exception of the Members' Reading Room, provided that a guest introduced by an Associate Member shall be restricted to those parts of the Club open to Associate Members.

## RULE 79 (1)

1. Members and guests frequenting the Club shall be decently and soberly dressed.
2. The minimum dress code is 'smart-casual', defined as follows:
  - gentlemen: jacket, smart, long trousers (including denim or corduroy, appropriate jeans), collared shirts or plain polo necks, shoes. Wearing a tie is no longer a requirement.
  - ladies: smart clothing may include denim.
3. Derogation. Gentlemen are not obliged to wear a jacket:
  - in the winter period (1 Nov to 31 May) between 4.00 pm and closing time as well as throughout the Club's opening hours on Saturday, Sunday and Public holidays;
  - throughout the summer period (1 June --- 31 October).
  - any other period as the Committee may direct from time to time.
4. Members and their guests are to refrain from wearing casual sportswear/sports shoes when frequenting the Club.
5. Different dress codes may apply for privately organised functions.

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

### **RULE 80**

1. Card games shall only be allowed in the rooms set aside for the purpose.
2. No games of chance are allowed in the Club premises.

### **RULE 81**

Costings of meals and snacks served in the Club premises shall be approved by the Director of the Dining Room.

### **RULE 82**

The choice of newspapers and periodicals is vested in the Director of the Reading Room subject to the Committee.

### **RULE 83**

1. Any complaints or suggestions, which Members may wish to bring to the notice of the Committee, shall be made in writing to the Honorary Secretary.
2. Members of the staff may be reprimanded only by the Officers of the Committee and by the Permanent Secretary.
3. No petition or subscription list not relating to the activities of the Club shall be circulated on the Club premises without the permission of the Honorary Secretary.
4. No advertisement, circular, or any other notice shall be affixed to the Club Notice Boards without the permission of the Honorary Secretary.

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

**RULE 84**

1. Members shall be personally responsible for any damage they or their guests may cause to Club property.
2. No Member shall mutilate or remove from the Club premises any newspapers, periodicals, or any other article belonging to the Club.

**RULE 85**

No Member shall, without the permission of the Honorary Secretary, take any photographs on the Club premises. Nor without such approval shall any Member publish or produce the publication of any speech, or part thereof whether *in extenso* or abridged, delivered on the Club premises, or of any part of an event held in the Club.

**RULE 86**

No emblems or flags of political parties shall be displayed in or from the Club premises.

**RULE 87**

Animals are not allowed on the Club premises.

**RULE 88**

1. Members shall pay at the end of each month any debts, other than arrears of subscriptions that are covered by Rule 18, due by them to the Club. Should such debts not be paid within the first eight days of the following month, the Honorary Treasurer shall write to the Member concerned requesting payment within ten days. Should any member still default, the Honorary Treasurer shall again write to him requesting payment drawing attention to the fact that those defaulting by the end of thirty days from the date of his request, shall “*ipso facto*” cease to be Members of the Club saving their liability to the same.

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

2. Those ceasing to be Members under this Rule shall be so informed in writing, provided that it will be sufficient for the purposes aforesaid, for the Honorary Treasurer to write to the defaulter, a letter by registered mail, addressed to his known address.

### **RULE 89**

1. The Committee shall admonish and reprimand any Member who acts in contravention of these Rules or of the Bye-Laws and Regulations made there under.
2. If the offence is repeated, or if in the opinion of the Committee, the first offence committed by the Member is a serious one, the Committee may suspend such Member for a period of not more than three months, saving that Member's liability for the payment of quarterly subscriptions.
3. If the offence is, in the opinion of the Committee, exceptionally serious, the Committee may call upon the Member committing the offence to resign from the Club; such Member may appeal, within one month, for the precision of the Committee's decision and the President shall cause a General Meeting to be called within one month of the receipt of the application from the Member concerned.
4. The provisions set out in Rule 13 shall apply should the provision of paragraph 3 of this Rule be enforced.

### **RULE 90**

The provisions of Rule 89 shall also apply in the case of a Member whose conduct, inside or outside the Club, is at any time injurious to the character, prestige, or interests of the Club.

### **RULE 91**

Nothing offensive to morals shall be circulated or kept in the Club.

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

## CHAPTER ELEVEN

### DISSOLUTION

#### RULE 92

1. The dissolution of the Club shall only be decided upon by a General Meeting.
2. Such a General Meeting may be called only at the request of the majority of the Full Members present in Malta.

#### RULE 93

The majority of Full Members asking for the dissolution of the Club shall surrender to the minority, who intend to carry on the management of the Club, their share of the assets and withdraw from the Membership of the Club, if the minority accepts this arrangement. Such surrender shall be made at a price to be fixed by experts.

#### RULE 94

Should the Club be dissolved all its property, after the payment of outstanding liabilities, shall be valued by experts and offered at a sale restricted to Members who shall have the right of first preference, provided that no article is sold at a price lower than its valuation. The remainder shall be sold by public auction. The proceeds shall be divided equally amongst all Full Members living on the day on which the dissolution was decided upon; liquid cash, if any, belonging to the Club shall also be divided amongst such Full Members or used for such other purpose as the General Meeting may decide; provided that the following shall have no claim to Club property;

- a) Those Members who for any reason had ceased to be Full Members of the Club before the date of the General Meeting referred to in Rule 9;
- b) Those Members, absent from Malta who are availing themselves for the provisions set out in paragraph 2 of Rule 16;
- c) Honorary Members
- d) Special Honorary Members
- e) Special Temporary Honorary Members, and
- f) Associate Members

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019

## CHAPTER TWELVE

### TRANSITORY PROVISIONS

#### RULE 95

1. Widows who, on 1<sup>st</sup> January 2004, were Associate Members, shall have the option of either retaining their Associate membership or of applying to the Committee to become Full Members, in which case, they will be accepted as Full Members without ballot and without the payment of the entrance fee, with effect from the 1<sup>st</sup> January or the 1<sup>st</sup> July, as the case may be, following the application.
2. Wives of Full Members, who apply for Full Membership not later than the 31<sup>st</sup> January 2005, shall be accepted as Full Members without ballot and without the payment of an entrance fee.

## CHAPTER THIRTEEN

### CORRESPONDENCE

#### RULE 96 \*\*\*

All correspondence and notices issued to members are to be deemed validly served when sent either by mail or e-mail at the last given address.

Rules approved during:

* AGM of March 2012	(1) AGM of March 2016
** AGM of March 2013	(2) AGM of March 2018
*** EGM of January 2014	(3) EGM of Nov 2019